**MINUTES**

**7th October 2020**

In addendance:: Tracy Lindsay, Elizabeth Frew, Barbara McVey, Maurene Richmond, Emma Baird, Kirsty Bryson, Jill Gilchrist (DHT), Dionne Gordon (SIR outreach Worker), Amanda McGeachie, Mandy Wilson, Linzie Sloan (Head Teacher)

Apologies: n/a

| **ITEM** | **ACTION** |
| --- | --- |
| 1. **Welcome**   TL opened the first meeting & AGM, welcomed new attendees. Thanks to L.Leckie (previous Chair) for all her hard work last year.  New members appointed as follows:  Tracy Lindsay: Chair  Elizabeth Frew: Vice Chair  Barbara McVey: Treasurer  Maurene Richmond: Secretary |  |
| 1. **Funding: Arnold Clark**   TL noted that, as per previous minutes, funding was to be applied for from Arnold Clark. This application process is now closed. |  |
| 1. **Bank Forms**   Some issues with renewing forms and changing from the previous Committee members. BM stated banking app was now being used but forms had to be redone, and were in progress. Bank total is now £1964.84. Royal Resources has been presented £500. Everyone agreed that two new bank cards should be acquired.  To comply with Constitution, the Parent Council books must be audited. LS advised to speak with Alison McMaster. |  |
| 1. **Head Teacher Update**  * 769 pupils currently on role. This is a significant increase and above the three year average. Staff are at capacity – 59.45 staff (including part time). PE post is closing this Friday. Prize giving was a great success – received some lovely feedback. Some really strong 4th/5th/6th year attainment – in most cases, we have increased our attainment since the last exam in 2019. In many cases, we are in line with the NAC averages. * Critical work is being done by DG and team – bespoke provision is in place in the SIR for young people, which is encouraging them to attend, whereas previously they would avoid school. MW – cannot praise highly enough from personal experience as a parent. * New Senior Pupil Leadership Team has been appointed, they’re organised and already had a meeting! Mrs Sloan has been very impressed thus far. * Social media: TL & EF admin the PC Facebook and Twitter accounts. No posts allowed naming young people; criticising teachers etc. Feedback and constructive criticism is important and welcomed, but needs to be done in the right way – any and all should be directed to LS. * For information dissemination there is a daily pupil bulletin and a termly parent/carer newsletter; a school Twitter account, and each Dept has their own Twitter account. The school website is fully up-to-date. * Andrew McClelland has confirmed that next Monday (19th) will be a bank holiday in respect of the burial of the late Queen. This will mean the in-service day for that date will be moved to later in the calendar (notification will be sent out when confirmed). * w/b 3rd Oct: first S1 parents evening that week. Has been moved to earlier in the term than usual. * w/b 11th Oct: S4/5/6 senior phase trackers being distributed. * Parents evenings will be a mix of face to face and virtual: S1 & 4-6 will be face to face, S2&3 will be virtual. This will be evaluated going forward. Potential for a creche using the students of childcare classes. * There will be 3 senior tracking periods throughout the year, target grades will be based on prior attainment. There are two BGE tracking reports and one full report. * Pupil Equity Fund: This will mostly spent on food and clothing and additional staffing. Breakfast club is run every morning; 80-90 rolls/pancakes etc being taken. Thanks to the staff who give up their time to supervise each morning. * Family Learning sessions as a priority this session: cookery, fitness, literacy, numeracy. We have learned that food gets people through the door! * PEF funding still attached to free school meals – TL to put a note out to ensure people are applying. * 22nd Sep: session to showcase all supports the school offers * Bid for IT equipment worth £142,000 – and got it! Laptops, computers and software are all arriving over the next 2/3 months. Everywhere will have IT fit for purpose. JG stated there will be a relaunch of blended school and home learning (for those who cannot regularly attend school). We will carry out an audit of who needs equipment (eg Chromebooks) etc. * Parents in Partnership will restart after the October break (highly recommended by TL, EF & MR who attended 3 years ago). Parents/carers will have tea, attend two different class periods with relevant teachers (without pupils!) they will then finish with an information session. This will run for 4 weeks, and be evaluated. To try to capture those who work, evening sessions to be introduced. Communications on this will be sent out in due course. | **TL** |
| 1. **Primary/Secondary Transition**   JG: arranging P7 open evening (this Thursday). 85 parents who have responded are attending. Includes HT intro, school tour, pizza & pasta. PC to attend. TL has leaflets to distribute. Family Learning (Laura McCulloch) will be attending. Next year P6 to be included.  P7 challenge days will happen soon, as will S1 parties to celebrate transition to secondary.  Note to go on PC page to encourage parents/carers to ensure Xpressions app is up to date to ensure notifications aren’t missed. Also to ensure IRA has correct email addresses. | **TL** |
| 1. **Royal Resources**   DG: thanked PC for £500 donation. A team of young people are helping run RR. A QR code is being introduced for more anonymity. Going through a lot of tights; socks, underwear, personal hygiene products – these are helping to remove barriers. MICAH Project (Troon) donated a lot of products. Need to ensure people are supported through holidays, and products are being used to assist family members. |  |
| 1. **Funding**   Robertson Trust previously funded RR. TL stated there are 2/3 times a year applications can be put in. Cathy Schofield in the nurture room has done a lot of work in the garden, SSR also use this space, but they need some work done. CS has a list of things needed (including a shed and a lawnmower) and a funding application for them, which needs to be co-signed by pupils and submitted by 16th October.  LS: there are three gardens. NAC has committed some funding for them, but nothing confirmed as yet. Impact Arts is involved with Garden 2 – using some funding to support the kids ideas but needs proper planning to work properly. S1/S2 pupils are allocated time in the gardens to assist with maintenance of the outdoor spaces. | **TL** |
| 1. **Fund Raising**   TL stated she did not want parents to be consistently hit with requests for money for fundraising, given the current climate. Suggested one event before and one event after Christmas. Sally Buxton has been booked for 18th November at the bowling club – ticket price £8. This will be advertised this week. Raffle prizes to be sourced from local businesses. |  |
| 1. **Toilets**   A few parents have commented on queueing and lack of open toilets for pupils. LS stated one boys and one girls ground floor are open every period; main toilets are open every break and lunchtime and Ps2,4 & 6; PE are open every period, every day. Main toilets were refurbed at a high cost, just over a year ago. Significant damaged was incurred – ceiling tiles removed, toilet seats removed/damaged, cisterns damaged. Senior Pupil Leadership Team are involved in trying to prevent more damage occurring. |  |
| 1. **Publication of PC Minutes**   Previous minutes were previously accessed via the PC Facebook page. These are now to be posted onto the school website. |  |
| **Next Meeting**  Monday 10th October, 630pm via Zoom.  Meetings will alternate between in person at school and Zoom. |  |